

Explorer's Club

A FOUR WEEK COURSE TO GET YOU ON COURSE FOR WORK

BEGINNING JULY 7TH

Mondays & Thursdays

1pm-3pm

Led by Barb Schmitzer & Andria Miele
3770 N. High Street, Columbus, OH 43214
Phone: 614-294-7117 • 1-877-521-2682



Week1 July 7 & 10

Goal Setting, Work History, Career Assessment,
Informational Interviewing

Week2 July 14 & 17

Writing for Employers, Cover Letters,
Resume Formats & Templates

Week 3 July 21 & 24

Successful Interviewing Skills/Mock Interview Practice
How to Decide on Disclosure/Getting the Job

Week 4 July 28 & 31

Unspoken Rules of the Workplace, Opportunities
with OOD, How to Get the Job and Keep the Job

Come early and bring your lunch for Club COVA
facilitated by our Peer Specialist, Louis Hamer.

